

Request for Annual Notice of Address, Representative and Rental Status Civil Code Section 4041

Effective 01/01/17, Civil Code Section 4041 requires each owner of a separate interest to provide written notice to the Association of all of the following information annually. This is the first request. All future requests will be part of the annual budget package. Please return the form to the Association with 30 days.

1. Provide the address to which notices from the Association are to be delivered.

2. Provide any alternative or secondary address to which notices from the Association are to be delivered. You do not have to provide an address unless you want to receive duplicate copies of all notices at a second address.

3. Provide the name, address, e-mail and phone of your legal representative, if any, including any person with power of attorney, or other person who can be contacted in the event of your extended absence from the separate interest.

4. Provide the information regarding the separate interest by checking one box.

<input type="checkbox"/>	Is the Separate interest Owner Occupied?
<input type="checkbox"/>	Is the Separate interest Rented out?
<input type="checkbox"/>	Is the Separate interest Developed, but vacant?
<input type="checkbox"/>	Is the Separate interest Undeveloped?

Signature: _____

Print Name: _____

Email: _____ Print Clearly Please

Unit Address: _____